

Special Programs Refund & Credit Request

Fill out the info below (1-4) and return to Colleen or Debra for final approval.

1.

Student/Camper Name: _____

Date: _____

2.

Name: _____

Address: _____

City: _____

Zip _____

Note: All deposits are non-refundable. We do not offer refunds for the Breakfast Club or Lunch. Food is ordered based on our registrations received. Therefore, no refunds will be offered. No exceptions will be made.

NO REFUNDS OF TUITION OR FESS WILL BE MADE AFTER MAY 31st WITHOUT AN APPROVAL FROM A DIRECTOR. ALL REQUESTS MUST BE SUBMITTED BY THE LAST DAY OF THE SUMMER PROGRAM.

Please keep a copy of your refund request as proof. A Teacher/ Director approval is required before submitting for final approval.

No refund requests will be accepted after August 30th.

3.

Session	Class or Camp Name	Reason for refund	Amount	Total

4.

Approval (**REQUIRED**):

Director or teacher : _____ Date: _____

C.Cassettari or D.Ataman : _____ Date: _____

Subtotal	
Other Credit	
Total	

For Business Office:

Please issue a check for:

Amt: _____ Acct #: _____

Amt: _____ Acct #: _____

Amt: _____ Acct #: _____

Total: _____

2100 Mt. Diablo Scenic Blvd.
Danville, CA 94506

Phone: 925-362-7214

Fax: 925-362-7227